



2023 Public BIFAC Work Plan

Item 6

January 27, 2023

Building Investment, Finance and Audit Committee

Report: BIFAC:2023-11

To: Building Investment, Finance and Audit Committee
("BIFAC")

From: General Counsel & Corporate Secretary

Date: January 3, 2023

PURPOSE:

The purpose of this report is to establish a 2023 Public Work Plan for the Building Investment, Finance and Audit Committee ("BIFAC").

RECOMMENDATION:

It is recommended that the BIFAC approve, and recommend that the Board of Directors approve, the 2023 Public Work Plan provided as Attachment 1 to this report.

REASON FOR RECOMMENDATION:

The proposed 2023 Public BIFAC Work Plan reflects those matters that have been identified, at this time, as requiring BIFAC's approval during the 2023 calendar year, while not restricting the BIFAC from identifying additional matters that it wishes to consider.

SIGNATURE:

“Darragh Meagher”

Darragh Meagher
General Counsel & Corporate Secretary

ATTACHMENT:

1. Proposed 2023 Public BIFAC Work Plan

STAFF CONTACTS:

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2023 Public BIFAC Work Plan

Q1 January 27, 2023	Q1 March 6, 2023
REGULAR ITEMS	REGULAR ITEMS
2023 Public BIFAC Work Plan	2022 Annual Report and Letter to the Shareholder
Q3 2022 Facilities Management Quarterly Capital Budget Update	Annual Information Return
Q3 2022 Reconciliation of Preventive Maintenance and Demand Repair Programs	Q4 2022 Facilities Management Quarterly Capital Budget Update
Internal Audit Work Plan for 2023	Q4 2022 Reconciliation of Preventive Maintenance and Demand Repair Programs
Q4 2022 Internal Audit Update	Q4 2022 Delegated Real Estate Property Transactions
	Q4 2022 PAC Awards and Revenue Contracts
	Q4 2022 ITS Divisional Update
	Internal Audit Departmental Annual Report for 2022
	Status Update on Audit Recommendations from Internal Audit Reports as of December 31, 2022
	Annual Review of BIFAC, IAC and PAC Charters
SPECIAL ITEMS	SPECIAL ITEMS
Regent Park, Phase 3, 175 Oak Street (16N), City of Toronto Contribution Agreement	

Q2 April 24, 2023 (Special BIFAC meeting)	Q2 June 2, 2023
REGULAR ITEMS	REGULAR ITEMS
	Q1 2023 Facilities Management Quarterly Capital Budget Update
	Q1 2023 Reconciliation of Preventive Maintenance and Demand Repair Programs
	Q1 2023 Delegated Real Estate Property Transactions
	Q1 2023 PAC Awards and Revenue Contracts
	Q1 2023 ITS Divisional Update
	Q1 2023 Internal Audit Update
SPECIAL ITEMS	SPECIAL ITEMS
	Annual Capital Project Management Update – 2022 Approved Contracts
	Facilities Condition Index Update

Q3	Q3
July 17, 2023	September 8, 2023
REGULAR ITEMS	REGULAR ITEMS
Annual Review of Board, President and CEO Expenses	Q2 2023 Facilities Management Quarterly Capital Budget Update
	Q2 2023 Reconciliation of Preventive Maintenance and Demand Repair Programs
	Q2 2023 Delegated Real Estate Property Transactions
	Q2 2023 PAC Awards and Revenue Contracts
	Q2 2023 ITS Divisional Update
	Q2 2023 Internal Audit Update
	Status Update on Audit Recommendations from Internal Audit Reports as of June 30, 2023
SPECIAL ITEMS	SPECIAL ITEMS

Q4

November 2, 2023
REGULAR ITEMS
Q3 2023 Facilities Management Quarterly Capital Budget Update
Q3 2023 Reconciliation of Preventive Maintenance and Demand Repair Programs
Q3 2023 Delegated Real Estate Property Transactions
Q3 2023 PAC Awards and Revenue Contracts
Q3 2023 ITS Divisional Update
Q3 2023 Internal Audit Update
SPECIAL ITEMS