



Appointment of BIFAC, GCHRC and TSC Vice-Chairs

Item 2D

July 22, 2021

Board of Directors

Report: TCHC:2021-42

To: Board of Directors (the “Board”)

From: General Counsel & Corporate Secretary

Date: June 23, 2021

PURPOSE:

The purpose of this report is to approve the appointment of the Vice-Chairs of the Building Investment, Finance and Audit Committee (“BIFAC”), the Governance, Communications and Human Resources Committee (“GCHRC”), and the Tenant Services Committee (“TSC”) in accordance with the recently approved amendments to the BIFAC, GCHRC and TSC Charters.

RECOMMENDATIONS:

It is recommended that the Board approve:

1. The appointment of **Nick Macrae** as the Vice-Chair, Building Investment, Finance and Audit Committee, effective July 22, 2021 until a successor is appointed;
2. The appointment of **Debbie Douglas** as the Vice-Chair, Governance, Communications and Human Resources Committee, effective July 22, 2021 until a successor is appointed;
3. The appointment of **Ubah Farah** as the Vice-Chair, Tenant Services Committee, effective July 22, 2021 until a successor is appointed;

4. The reassignment of **John Campbell** as member of the Building Investment, Finance and Audit Committee from the Governance, Communications and Human Resources Committee; and
5. Authorize the General Counsel and Corporate Secretary to take all actions to implement the above recommendations.

REASONS FOR RECOMMENDATIONS:

At its May 4, 2021 meeting, the TSC approved an amendment to its Charter to allow for the appointment of a Committee Vice-Chair, for approval by the Board of Directors (the “Board”), as recommended by the TSC.

At its May 18, 2021 meeting, the BIFAC approved an amendment to its Charter to allow for the appointment of a Committee Vice-Chair, for approval by the Board of Directors (the “Board”), as recommended by the BIFAC.

At its May 25, 2021 meeting, the GCHRC approved an amendment to its Charter to allow for the appointment of a Committee Vice-Chair, for approval by the Board of Directors (the “Board”), as recommended by the GCHRC.

At its June 15, 2021 meeting, the Board of Directors approved the amendment to the TSC, BIFAC and GCHRC Charters and directed the Committees to initiate the process to identify their Vice-Chairs, to be approved by the Board.

In accordance with the newly amended Charters, it is recommended that the Board approved the recommended Committee Vice-Chairs with an effective date of July 22, 2021.

IMPLICATIONS AND RISKS:

It is good governance and in compliance with the TSC, BIFAC and GCHRC Charters to appoint Vice-Chairs to act as an alternate should circumstances arise where the Chair is not available to perform their duties.

SIGNATURE:

“Adele Imrie”

Adele Imrie
Building Investment, Finance and Audit Committee Chair

“Brian Smith”

Brian Smith
Governance, Communications and Human Resources Committee Chair

“John Campbell”

John Campbell
Tenant Services Committee Chair

STAFF CONTACT:

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