

Board of Directors  
TORONTO COMMUNITY HOUSING CORPORATION  
Wednesday, April 28, 2004

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May 31/04 Board  
**April 28**  
**Minutes**

Wednesday, April 28, 2004

The Board of Directors of the Toronto Community Housing Corporation met on April 28, 2004, at City Hall, East Tower, 10<sup>th</sup> Floor, commencing at 12:15 p.m.

Members Present:

Mr. Nick Volk, Chair (Acting)  
Mr. John Brewin, Director  
Councillor Paula Fletcher, Director  
Councillor Norm Kelly, Director  
Dr. John Metson, Director  
Ms. Penny Milton, Director

Regrets:

Mr. Sushil Bajpai, Director  
Councillor Olivia Chow, Director  
Mr. Ivan Ing, Director  
Councillor Giorgio Mammoliti, Director

Also Present:

Mr. Derek Ballantyne, Chief Executive Officer  
Mr. Harold Ball, VP HR Services  
Mr. Mike Moffatt, Director, Labour Relations  
Ms. Shirley Evans, Manager, Accounting and Support Services  
Mr. Richard Owen, VP Portfolio Strategy  
Mr. Rainer Soegtrop, VP Shared Services

Guests:

Ms. Dianne Brouwer, Ernst Young  
Ms. Kathi Lavoie, Ernst Young

The Chair, Mr. Nick Volk, called the meeting to order, and Elora Nichols served as recording secretary.

**Declarations of Interest in Matters before the Board**

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The Chair requested members of the Board of Directors to indicate any Agenda Item in which they had an interest, together with the nature of the interest. None were declared.

The Chair mentioned his involvement with WRP Housing, Habitat for Humanity and a development of 250 suites of private not-for-profit housing, but believes no conflict of interest, but wanted the Board to know.

**The Chair made the following announcements:**

**Vance Latchford, Former TCHC Board Member**

On April 21, 2004, Vance Latchford passed away. The Chair informed the Board that visitation will take place at the Rosar-Morrison Funeral Homes Chapel on Wednesday April 28 from 6 to 9 p.m., and that a Roman Catholic mass will take place at the Neuman Centre on Thursday, April 29 at 10:00 a.m. The Chair requested Councillor Fletcher to read the Notice of Motion presented by her at the April 23, 2004 meeting of City Council.

**NOTICE OF MOTION:**

Moved by: Councillor Fletcher

Seconded by: Councillor Chow

**“WHEREAS** the Members of City Council are saddened to learn of the passing of Mr. Vance Latchford a resident of Ward 20, Trinity-Spadina; and

**WHEREAS** Mr. Latchford was an active and engaged citizen as a member of the Steering Committee that led to the creation of the Regent Park Recreation Centre and was an active member of the former Metro Toronto Housing Authority Race Relations Committee and the Regent Park Residents Association; and

**WHEREAS** Mr. Latchford was a founding member of the Resident Advisory Committee and participated in numerous tenants and staff working groups; and

**WHEREAS** Mr. Latchford was an activist in social housing, urban issues and tenant issues; and

**WHEREAS** Mr. Latchford was highly regarded by his friends, fellow tenants, Directors and staff of the Toronto Community Housing Corporation, and many Members of this

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Council, who had the great pleasure of working with Mr. Latchford;

**AND BE IT FURTHER RESOLVED THAT** the City Clerk, be directed to convey, on behalf of the Members of City Council, our sincere sympathy to his parents Frank and Joan Latchford, and their family on the loss of their much loved son, and to their friends and many people he touched with love during his lifetime; and that Council waive the provisions Chapter 27 of the City of Toronto Municipal Code in order to introduce this Motion.”

Councillor Paula Fletcher presented the notice of motion on two plaques, one to be sent Joan and Frank Latchford and one for TCHC.

On behalf of the Board, the Chair thanked Councillor Paula Fletcher for her Notice of Motion and presentation of the plaques.

**ON MOTION MADE** by Mr. John Brewin, seconded by Dr. John Metson, the Board of Directors note the passing of Vance Latchford (former Director) and offer our condolences to Vance’s family. His work as a member of the Board was deeply appreciated. Motion carried.

**ON MOTION MADE** by Councillor Paula Fletcher, seconded by Ms. Penny Milton, the Board of Directors requested TCHC to make a donation of \$500.00 to the Daily Bread Food Bank, in memory of Mr. Vance Latchford. Motion carried.

**Mayor’s Clean Up Days**

CHUs and Corporate Office staff held highly successful clean up days on April 23/24<sup>th</sup> . Several CHU’s sent congratulation emails, which brought a flood of emails to all the people who had participated. All staff who participated are to be congratulated for their efforts.

**First Access Housing Connections Inc., Board Meeting**

The first formal AHCI Board meeting was held on April 26, 2004.

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**Contact 2004 Photo Festival**

For the month of May Toronto comes alive with imagery during the largest annual photography event in North America. An exciting addition to the program this year is "The Way I See It", an exhibit by young people living in TCHC properties across the City.

TCHC invited young residents to participate in this first time exhibit. More than a hundred youth from five communities signed up for disposable cameras (donated by Fuji) and learned the basic principles of photography (services donated by George Brown School). Youth were encouraged to capture their vision of home, neighbourhoods, friend and family on film.

The exhibition of these extraordinary images are currently on display in the rotunda at City Hall. The display will be on tour at the following venues: May 3 – 7, TCHC corporate office, May 10 – 14 CBC Atrium and May 29 – 30 Doors Open, Regent Park.

**Confirmation of Minutes of Toronto Community Housing Corporation April 6, 2004.**

**ON MOTION MADE** by **Ms. Penny Milton**,  
seconded by Dr. John Metson, the Board of  
Directors adopted the above-captioned  
minutes. Motion carried.

**Approval of Agenda**

The Chair requested that the Agenda be amended to defer Item 5 "OH&S Roles & Responsibilities and Bill-C45" presentation, to the next meeting of the Board.

**ON MOTION MADE** by Dr. John Metson,  
seconded by Mr. John Brewin, the Board of  
Directors approved the Agenda as amended.  
Motion carried.

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**ITEM 1 (Report)    2003 TORONTO COMMUNITY HOUSING CORPORATION  
(TCHC) FINANCIAL STATEMENTS  
(TCHC:2004-45)**

The Board of Directors had before it the above captioned report (April 15, 2004) from the Chief Executive Officer recommending that the Board of Directors:

- (1) receive the report on the 2003 TCHC Financial Statements together with the draft Audit Report, Financial Statements, Required Communications, Items of Significance Discussed with Management, Significant Audit Differences, Letter of Recommendations and the Independence letter;
- (2) approve the 2003 TCHC Financial Statements, and that the two directors be authorized to sign the Balance Sheet on behalf of the Board;
- (3) request the CEO to forward the signed Audit Report, Financial Statements and related items to the Shareholder as part of the annual reporting to the Shareholder; and
- (4) authorize the appropriate TCHC officials to take the necessary action to give effect thereto.

**ON MOTION MADE** by Ms. Penny Milton,  
seconded by Mr. John Brewin, the Board of  
Directors adopted the report and made further  
recommendation (5) as follows:

“that the report be directed back to the next  
meeting of the Finance/Audit Committee for  
comment and forwarded to the Board for  
information.” Motion carried as amended.

**ITEM 2 (Report)    2003 RESERVE CONTRIBUTIONS  
(TCHC:2004-46)**

The Board of Directors had before it the above captioned report (April 15, 2004) from the Chief Executive Officer recommending that the Board of Directors:

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approve the contribution of \$5.8 million to the Unrestricted Contingency Reserve; and authorize the appropriate Toronto Community Housing Corporation officials to take the necessary action to give effect to recommendation (1).

**ON MOTION MADE** by Dr. John Metson, seconded by Councillor Paula Fletcher, the Board of Directors approved the report. Motion carried.

**ITEM 3 (Report)      ANNUAL REPORT TO SHAREHOLDER**  
**(TCHC:2004-49)**

The Board of Directors had before it the above captioned report (April 19, 2004) from the Chief Executive Officer recommending that the Board of Directors receive the report to the Shareholder for 2003 and forward the same to the Shareholder as per the Shareholder Direction.

**ON MOTION MADE** by Dr. John Meston, seconded by Ms. Penny Milton, the Board of Directors received the report. Motion carried.

**ITEM 4 (Report)      FAIR WAGE POLICY AND SCHEDULES**  
**(TCHC:2004-48)**

The Board of Directors had before it the above captioned report (April 19, 2004) from the Chief Executive Officer recommending that the Board of Directors receive the report for information.

**ON MOTION MADE** by Mr. John Brewin, seconded by Councillor Paula Fletcher, the Board of Directors received the report for information. Motion carried.

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***IN CAMERA PROCEEDINGS:***

**ON MOTION MADE** by Ms. Penny Milton, seconded by Dr. John Metson, the Board of Directors resolved to meet *in camera* to consider Items 5, 6 and 7. Motion carried.

**PUBLIC PROCEEDINGS:**

At 2:09 p.m., the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

**ON MOTION MADE** by Dr. John Metson, seconded by Mr. John Brewin, the Board of Directors ratified the actions authorized during the *in camera* meeting. Motion carried.

**ADJOURNMENT:**

**ON MOTION MADE** by Councillor Paula Fletcher, seconded by Councillor Norm Kelly, the Board of Directors resolved to adjourn the public meeting. Motion carried.

The meeting of the Board of Directors was adjourned at 2:10 p.m.

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Secretary

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Chair