



## Annual Review of Board and Committee Charters

Item 21

April 27, 2021

Board of Directors

**Report:** TCHC:2021-18

**To:** Board of Directors (the “Board”)

**From:** Governance, Communications and Human Resources Committee (“GCHRC”)

**Date:** March 5, 2020

### **PURPOSE:**

The purpose of this report is to seek the Board’s approval of the Board and Committee charters and Chair and Vice Chair mandates.

### **RECOMMENDATIONS:**

It is recommended that Board:

1. approve the following Charter and Mandate documents:

- a) Board Charter (Attachment 1);
- b) Board Chair Mandate (Attachment 2);
- c) Vice Chair Mandate (Attachment 3); and
- d) the Governance, Communications and Human Resources Committee Charter (Attachment 4);

### **GCHRC:**

This report was approved by the GCHRC on March 31, 2021.

**REASONS FOR RECOMMENDATIONS:**

Under the GCHRC Charter, GCHRC is tasked with reviewing the Board and Committee charters and Chair and Vice Chair mandates and reporting recommendations to the Board. The GCHRC reviewed and approved the Board and Committee Charter and Mandate documents (Attachments 1, 2 and 3) and is recommending that the Board approve these documents in the form attached hereto.

There are no changes recommended to the Board Charter, the Board Chair Mandate or the Vice Chair Mandate. It is recommended that the GCHRC Charter be amended in order to provide for the Board's appointment of a Committee Vice Chair upon recommendation from the Committee.

At its March 31, 2021 meeting, the GCHRC also approved the following Committee Charters and forwarded them to their respective Committees for approval and, following such approval, to the Board for its approval:

1. Tenant Services Committee Charter; and
2. Building Investment, Finance and Audit Committee Charter.

The GCHRC also approved the Procurement Award Committee Charter and the Investment Advisory Committee Charter, forwarded them to those Committees for approval and, following such approval, to the Building Investment, Finance and Audit Committee and to the Board for its approval.

**IMPLICATIONS AND RISKS:**

It is good governance practice and in compliance with the GCHRC Charter to review and recommend changes to the Board and Committee charters and Chair and Vice Chair mandates on an annual basis.

**SIGNATURE:**

*"Darragh Meagher"*

---

Darragh Meagher  
General Counsel and Corporate Secretary

**ATTACHMENTS:**

1. Board Charter
2. Board Chair Mandate
3. Vice Chair Mandate
4. Governance, Communications and Human Resources Committee Charter

**STAFF CONTACT:**

Darragh Meagher, General Counsel and Corporate Secretary

416-981-4241

Darragh.Meagher@torontohousing.ca

Ceilidh Wilson, Assistant Corporate Secretary

416-981-4348

Ceilidh.Wilson@torontohousing.ca